

# Lead partner seminar

## First call projects (2021-2027)

14 March 2023, Quality Hotel Globe, Stockholm (Sweden)

### About

Interreg Europe organises a seminar for newly approved projects' lead partners from the first call for projects. The interactive seminar takes place in Stockholm on 14 March 2023 (in-person participation only).

The seminar and the dinner will take place at [Quality Hotel Globe](#) in Stockholm, Sweden.

During the seminar, the participants will learn more about the programme requirements and reporting procedures.

The lead partner seminar will start with a networking lunch. The half-day seminar will be followed by a dinner reception, where the representatives from the newly approved projects will have a chance to meet each other and the representatives of the joint secretariat.

Please note that **the workshop is only for the first call projects' lead partners**. Seminar participation is on invitation only. Lead partners have received an email invitation. Participation is limited to two people per project.

The lead partner seminar is organised back-to-back with '[Europe, let's cooperate! interregional cooperation forum](#)' (15 March) open for all Interreg Europe community members (separate registration required).

### Lead partner seminar registration:

[www.interregeurope.eu/news-and-events/events/lead-partner-seminar-for-first-call-projects](http://www.interregeurope.eu/news-and-events/events/lead-partner-seminar-for-first-call-projects)

To attend this event, lead partners must be part of the Interreg Europe community. [Create](#) or [log in](#) to your community profile before registering. All registrations will be reviewed before approval. Please wait for the approval of your registration before making any travel arrangements.



## Agenda

11:30-12:00	<i>Registration</i>
12:00-13:30	<i>Lunch</i>
13:30-13:40	<b>Welcome and opening remarks</b>
13:40-13:50	<b>Introduction</b> <ul style="list-style-type: none"><li>• Presentation of the JS</li><li>• Programme state of play</li></ul>
13:50-14:05	<b>The Interreg Europe Policy Learning Platform</b> <ul style="list-style-type: none"><li>• Policy Learning Platform's services</li><li>• Projects' contributions</li><li>• Q&amp;A</li></ul>
14:05-14:15	<b>General reporting principles</b> <ul style="list-style-type: none"><li>• Reporting principles</li><li>• Q&amp;A</li></ul>
14:15-15:15	<b>Reporting activities and results</b> <ul style="list-style-type: none"><li>• Key features of activity and result reporting</li><li>• Recommendations and tips</li><li>• Q&amp;A</li></ul>
15:15-15:45	<i>Coffee break</i>
15:45-16:10	<b>Points of attention for project communication</b> <ul style="list-style-type: none"><li>• Communication requirements</li><li>• Communication toolkit</li><li>• Reminders, tips and resources for help and support</li><li>• Q&amp;A</li></ul>
16:10-17:30	<b>Managing project finances</b> <ul style="list-style-type: none"><li>• Basics of finance management</li><li>• Reporting and control procedures</li><li>• Q&amp;A</li></ul>
19:00-21:00	<i>Networking dinner</i>