



Good Practice template

To submit a good practice, you must register on the Interreg Europe website. You can submit your good practice through your user dashboard (good practices).

Contact person

A contact person should be indicated for each good practice submitted to the programme. Once published, this person can be contacted by members of the Interreg Europe community to get further information on the practice.

Per default, the contact person is the author of the practice. The details below are therefore completed automatically from your profile.

Your details	First name
	Last name
	Email
	Phone number

Do you want to indicate a different contact person for this good practice? Yes / No

Only members of the Interreg Europe Community can be indicated as contact person for a good practice.

In case 'yes' is selected, the following section appears:

Email of the contact person: _____

Please note that you, as the author of the good practice, will remain responsible for editing this practice if needed.

Are you involved in an Interreg Europe project? Yes / No

If you are involved in more than one project, please choose the project for which you are submitting this good practice.
See our list of [approved projects](#).

In case 'yes' is selected, the following section appears:

Please select the project acronym: Drop-down list of Interreg Europe approved projects

Organisation in charge of the good practice

If your organisation is not the one in charge of the good practice, you can indicate the relevant organisation in this section of the form. Your contact details will still be linked to the submitted good practice.

Is your organisation the main institution in charge of this good practice? Yes / No

In case 'yes' is selected, you can review your organisation's details. In case 'no' is selected, you can select an existing organisation or add a new organisation.

Good practice general information

If you are submitting a good practice as part of an Interreg Europe project, the thematic objective and sub-topic are chosen for you.

If you are not part of an Interreg Europe project, please remember to choose the most relevant thematic objective and sub-topic for your good practice.

Thematic objective of the practice:	In case the good practice is not part of an Interreg Europe project, selection of one of the 24 specific objectives
Implementation level of the practice:	Select National/Regional/Local
	Country Drop-down list
	Region Drop-down list
	City Name of the city
Practice image	Upload your own (in compliance with the copyright rules) or select one from the pool of pre-defined images. Recommended dimensions: 440 x 450 pixels, 1MB.
Title of the practice	[100 characters]

Good practice detailed information

The questions below in italic are optional.

Short summary of the practice:	This short text works as a preview for the good practice and it will appear at card level. [160 characters]
Detailed information on the practice:	Please provide information on the practice itself. In particular: <ul style="list-style-type: none">• What is the problem addressed and the context which triggered the introduction of the practice?• How does the practice reach its objectives and how it is implemented?• Who are the main stakeholders and beneficiaries of the practice? [1500 characters]
Timescale (start/end date):	e.g., June 2012 – May 2014 / ongoing
Resources needed:	Please specify the number of funding/financial resources used and/or the human resources required to set up and to run the practice. [300 characters]
Evidence of success (results achieved):	Why is this practice considered as good? Please provide factual evidence that demonstrates its success or failure (e.g., measurable outputs/results). [500 characters]
Potential for learning or transfer:	Please explain why you consider this practice (or some aspects of this practice) as being potentially interesting for other regions to learn from. This can be done e.g., through information on key success factors for a transfer or on, factors that can hamper a transfer. Information on transfer(s) that already took place can also be provided (if possible, specify the country, the region – NUTS 2 – and organisation to which the practice was transferred) [Technical: A good practice be edited throughout a project lifetime (e.g., to add information on the transfers that have occurred)] [1000 characters]
External website (optional):	<i>Link to where further information on the good practice can be found</i>
Tags related to your practice (optional):	<i>Select from existing keywords</i>
Documents (optional):	<i>Add documents (in English) to support your good practice</i>
Video (optional):	<i>Add a video (in English) to support your good practice</i>
Images (optional):	<i>Add images to support your good practice</i>