

## Procurement procedures for EU candidate countries partners<sup>1</sup>

EU candidate countries partners must follow the procedures included in Annex II of the financing agreement. The contracting authority should choose the most appropriate procedure based on the contract type, estimated value and specific requirements.

### Services

Estimated value (VAT excluded)	Type of procedure <sup>2</sup>	Main features	Minimum time limits (except urgent cases)
Up to 2,500€	Payment against invoice	Payment against invoice without prior acceptance of a tender.	
Up to 20,000€	Single Tender procedure	Allows for direct award based on a single tender.	
From 20,001€ to 300,000€	Simplified procedure	<p>Invitation to tender sent to at least 3 companies including tender specifications (see section 14 of Annex II).</p> <p>Time limit of at least 30 days (except for urgent cases)</p> <p>Can be preceded by a call for expression of interest to establish a list of companies for future consultation.</p>	<p>30 days</p> <p>(except for urgent cases)</p>
More than 300,000€	Open or restricted procedure	<p>Publication in the Official Journal of the European Union of</p> <ul style="list-style-type: none"> <li>- a contract notice to launch the procedure<sup>3</sup></li> <li>- a contract award notice when the contract is signed</li> </ul> <p>For restricted procedures for service contracts, <b>at least 4</b> candidates shall be invited to submit a tender unless less than the minimum number of companies meet the selection criteria (see section 5.3 of Annex II)</p>	<p><u>For open procedures:</u> 50 days</p> <p><u>For restricted procedures:</u></p> <ul style="list-style-type: none"> <li>- 30 days for request to participate</li> <li>- 50 days to submit tender</li> </ul>

<sup>1</sup> This document is based on **section B.5.2 of Annex II of the financing agreements** signed between the Commission, the partner states countries and the Managing Authority. Its purpose is to provide a summary of the main procurement procedures according to the thresholds applicable for EU candidate countries partners. It does not replace a careful reading of Annex II of the financing agreement by the services dealing with the procurement procedures.

<sup>2</sup> Other types of procedures (such as procedures with negotiations) are possible **in duly justified cases** (see Annex II – sections 6 to 10).

<sup>3</sup> Any additional publication should refer to this notice and shall not precede it.

## Supplies

Estimated value (VAT excluded)	Type of procedure	Main features	Minimum time limits (except urgent cases)
Up to 2,500€	Payment against invoice	Payment against invoice without prior acceptance of a tender.	
Up to 20,000€	Single Tender procedure	Allows for direct award based on a single tender.	
From 20,001€ to 100.000€	Simplified procedure	<p>Invitation to tender sent to at least 3 companies including tender specifications (see section 14 of Annex II).</p> <p>Can be preceded by a call for expression of interest.</p>	30 days
From 100,001€ to 300,000€	Local open procedure	Contract notice must be published <b>at least</b> in the official gazette of the recipient State or in any equivalent publication.	30 days
More than 300,000€	Open or restricted procedure	<p>Publication in the Official Journal of the European Union of</p> <ul style="list-style-type: none"> <li>- a contract notice to launch the procedure</li> <li>- a contract award notice when the contract is signed</li> </ul> <p>No minimum number of pre-selected candidates for restricted procedure.</p> <p>Minimum time limit for open procedure: 60 days.</p>	<p><u>For open procedures:</u> 60 days</p> <p><u>For restricted procedures:</u> - 30 days for request to participate - 50 days to submit tender</p>

## Works

Estimated value (VAT excluded)	Type of procedure	Main features	Minimum time limits (except urgent cases)
Up to 2,500€	Payment against invoice	Payment against invoice without prior acceptance of a tender.	
Up to 20,000€	Single Tender procedure	Allows for direct award based on a single tender.	
From 20,001€ to 300,000€	Simplified procedure	<p>Invitation to tender sent to at least 3 companies including tender specifications (see section 14 of Annex II).</p> <p>Can be preceded by a call for expression of interest.</p>	30 days
From 300,001€ to 5,000,000€ <i>(unlikely in the context of Interreg Europe projects)</i>	Local open procedure	Contract notice must be published <b>at least</b> in the official gazette of the recipient State or in any equivalent publication.	60 days

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**Open procedure:** Any interested economic operator can submit a tender.

**Restricted procedure:** Interested economic operators submit requests to participate and only those invited (based on selection criteria) can submit a tender.