

Consistency

- Is there a clear distinction between the exchange of experience and the communication activities?
 - Are the output indicators coherent with the description of the activities? Are policy learning events counted correctly (e.g., back-to-back counted as one)?
 - Are the activities implemented according to the initial plans (application form)? If not, does the section 'changes from the original plans' include:
 - A description of the change and reason for the change
 - Clarification about possible consequences on project implementation (e.g., on finance)
 - Proposed solutions to catch up
 - Did all the activities described in the report take place in the current reporting period?
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Level of details: sufficient quantitative & qualitative data

- Are sufficient quantitative details provided on the interregional learning events (e.g., location, dates, participants, topics)?
- Are details provided on the lessons learnt / content of the interregional learning activities?
- In case good practices were identified during the period, are some examples provided?